



iPad Acceptable Use Agreement

I will

1. Follow all teacher directions including when to use the device.
2. Only access information related to the learning task.
3. Have my device sufficiently charged at the start of every school day. Power cords must be left at home.
4. Have the volume of devices muted at the beginning of each lesson.
5. Inform the teacher or others when using the camera and audio recording functions.
6. Ensure that my device is password locked.
7. Seek my teacher's permission before sending any form of electronic messaging in class.
8. Ensure that audio, photos and video recorded at school are not uploaded, broadcast or transferred without a teacher's permission.
9. Only use my personal device myself, hence, I won't loan my device to another student.
10. Transport and store my device in a safe and secure manner when it's not in use, ensuring my iPad's in a sturdy and robust cover at all times.
11. Keep my device in my classroom filing cabinet unless participating in a supervised learning activity on school grounds.
12. Understand that if my behaviour is not appropriate, my device may be removed by teachers until the end of the lesson or for more serious breaches; the device will be held longer.
13. Understand that Google Drive is a shared environment. Only upload files that can be viewed by others and are related to school work.
14. Be bound by all conditions in the Cheltenham Primary School Acceptable Use Agreement and Digital Teaching and Learning Policy
15. Only use the school WiFi when accessing the internet at school. This includes:
 - Disabling Virtual Private Networks (VPNs) while at school
 - Not connecting through mobile phone hotspots or via sim cards within the iPad.

I understand that:

1. When using the device at home, Cheltenham Primary School recommends that students only use the device for up to one hour per night and in a public area of the house (e.g. no screens in the bedrooms).
2. Cheltenham Primary School has recommended that students take out insurance on their iPad. The school takes no responsibility for lost, stolen or damaged iPad devices and/or accessories. Any damage or loss will be the sole responsibility of the parent.
3. Any violation of the previously mentioned regulations is unethical. Should I commit any violation, my access privileges may be revoked and school disciplinary action may be taken.

Your signatures on this document indicate that you have read these terms and conditions carefully, understand their significance, and accept your responsibilities as stated. Please sign & hand back by the 4th of February.

Student

User's Name: _____

User's Signature: _____

Date: _____

Parent or Guardian

As the parent or guardian of this student, I understand that network access is extended to my child for educational purposes.

Parent or Guardian's Name (please print):

Parent or Guardian's Signature:

Date: _____